

## Notification of Executive Decisions

**Date of Executive Meeting: Tuesday, 21 November 2023**

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 21 November 2023**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 29 November 2023. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 30 November 2023, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: Corporate Peer Challenge

Summary of Decision:

The Executive RESOLVED that the Peer Challenge Action Plan at Annex A to the agenda report be agreed.

Subject: Quality Management Approach

Summary of Decision:

The Executive RESOLVED that

- (i) there be continued support for the resolution of the Council in February 2022 that stated *“the key principles that underpin the ISO 9001 and related quality and customer services standards, are used to inform the Council’s approach to delivering improved performance and customer focus across the organisation”*;
- (ii) a series of service reviews be undertaken based on a bespoke internal toolkit based on two reviews being completed each year; these will be included in the relevant Annual Plan and four reviews will be completed in total over 2024/25 and 2025/26; and
- (iii) the Council does not seek ISO 9001 certifications across additional functions, or the whole Council.

Subject: Mid Year Performance Report

Summary of Decision:

The Executive RESOLVED to note the Short-Term Plan update at Annex A to the agenda report, the Mid Year Progress Report at Annex B to the agenda report and the comments and observations from the Performance and Finance Scrutiny Committee at Annex C to the agenda report.

Subject: Appropriation and transfer of land at The Green, Frimley Green

Summary of Decision:

The Executive RESOLVED that

- (i) the common land at the Green in Frimley Green, as identified at Annex A to the agenda report, be appropriated for the benefit, improvement and development of the area; and
- (ii) the disposal of the Land to Surrey County Council for no purchase price to facilitate highway improvement works required in connection with the residential led redevelopment of the Princess Royal Barracks site in Deepcut be agreed.

Subject: Revenue Budget 2023/24 Monitoring Report - Quarter 2

Summary of Decision:

The Executive RESOLVED that

- (i) the spend against the approved revenue budget for the period 1 April to 30 September 2023 and the predicted forecast of full year outturn be noted
- (ii) any comments and recommendations from the Performance and Finance Scrutiny Committee from its meeting on Wednesday 15 November 2023 be noted; and
- (iii) the Chief Executive, Strategic Directors and Heads of Service be asked, in consultation with the relevant Portfolio Holders, to take appropriate action to keep the overall net expenditure within the agreed limits for the working budget by the end of the financial year.

Subject: Capital Budget 2023/24 Monitoring Report - Quarter 2

Summary of Decision:

The Executive RESOLVE that

- (i) the spend against the approved capital programme for the period 1 April to 30 September 2023 be noted; and
- (ii) the proposed reprofiling of budgets to future years be agreed.

Subject: Exclusion of Press and Public

Summary of Decision:

In accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the press and public were excluded from the meeting for the following items of business on the ground that they involved the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 as set out below:

Minute Paragraph(s)

53	3
54	3

Note: Minutes 53/E and 54/E are summaries of matters considered in Part II of the agenda, the minutes of which it is considered should remain confidential at the present time.

Subject: Suitable Alternative Natural Greenspace

Summary of Decision:

The Executive is advised to RESOLVE that:

- (i) The acquisition of the site identified in Annex 2 to the agenda report on the basis of the heads of terms set out in the Annex 2 to the agenda report continues; and
- (ii) Further funding be allocated within the CIL SANG budget to allow for road maintenance and repairs.

Subject: Maintenance of Property

Summary of Decision:

The Executive RESOLVED

- (i) that the capital sums set out and in blue in Table 2 of the agenda report be put forward to form a capital bid and incorporated into the budget for 2024/25, to be presented to Full Council in February at the Budget review meeting; and
- (ii) to note that the sum of budgeted major works items across the 5 years are recoverable via the service charge regime.

Date of issue: Wednesday, 22 November 2023

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## CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Chief Executive are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

<b>Date of meeting of the Executive</b>	<b>Tuesday, 21 November 2023</b>
<b>Deadline for receipt of call-in request</b>	<b>5pm on Wednesday, 29 November 2023.</b>
<b>Report Heading</b>	
<b>Decision (or part thereof) which is to be scrutinised</b>	
<b>Element(s) of the decision which cause concern</b>	
<b>Reason for requesting call-in</b>	
<b>Outcome sought</b>	
<b>Potential witnesses (if any) to be called</b>	
<b>Signature</b> <i>(if not sent by e-mail)</i>	

*Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). **Please therefore send this notification to the Monitoring Officer ([monitoring.officer@surreyheath.gov.uk](mailto:monitoring.officer@surreyheath.gov.uk)) with a copy to the Democratic Services Manager ([democratic.services@surreyheath.gov.uk](mailto:democratic.services@surreyheath.gov.uk)).***